



KIRKLAND HOUSING LOTTERY 2024

The Kirkland Housing Lottery will be held on the following dates:

10, 8-person suites.....Monday, April 8 @ 12:30PM in the JCR
7, 6, 5, and Quad suites.....Tuesday, April 9 @ 12:30PM in the JCR
Triple suites.....Wednesday, April 10 @ 12:30PM in the JCR
Double suites.....Thursday, April 11 @ 12:30PM in the JCR

Some lotteries will only take 10 minutes, so plan to be in the JCR at the lottery start time.

LOTTERY PROCEDURES

Before the Lottery

- Look over the ["Suites Available"](#) spreadsheet to see what suites are available for your group size. Depending on your group size, suites may become available throughout lottery week. Keep checking it.
- If you need to find suitemates, use this [Suitemates Wanted](#) sheet
- The "Suites Available" spreadsheet will be posted on the Kirkland House website on Wednesday, March 27th

By **10:00 AM** on the day of the lottery you are entering:

- Hand in your Room Lottery Form. This form is enclosed is page 4 of this packet. Printouts are also available in Amie's door mailbox. Only one form is required for each roommate group. You must return your Room Lottery Form to me (in H-13) by 10:00 AM on the day of the lottery you are entering. I will not accept emailed forms.

At **12:30 PM** on the day of your lottery:

- Make sure at least one person from your group (or the designated proxy) is in the Kirkland JCR.
- Pick a lottery number out of the hat. At the beginning of each lottery, one member of each rooming group will draw a lottery number. If no one in the rooming group can be present for the lottery, you must find someone to represent your group (a "proxy") and designate them on the Room Lottery Form.

At **1:00 PM** on the day of your lottery:

- First, we will conduct the lottery for rising senior housing, and then we will conduct the lottery for rising junior housing. (For example, on Wednesday of the lottery, the rising seniors will select their triples, and then afterward the rising juniors will select theirs.)
- The lowest number chooses first within each lottery. Once your lottery number is called; you must be ready to choose your room. If you aren't in the JCR when your number is called, we will move on and you will choose last.
- Once you have chosen a suite, your selection is final. You may enter no more lotteries once you have chosen a suite, and you may not change suites.



GENERAL POLICIES AND INFORMATION

TERMINOLOGY

- "N+1" means one more room than the number of people in a suite, i.e.; an N+1 quad means four people in five rooms. Only Rising Seniors are eligible for this room type.
- "N" means the same number of rooms as people, i.e.; an N quad means four people in four rooms.
- "N-1" means one less room than people, i.e.; an N-1 quad means four people in three rooms.
- "Proxy" means that you've officially designated someone to choose your suite in your groups place (their decision is as official as if it was you choosing your space)

- a. **Seniors Are Not Guaranteed N+1:** Unfortunately, because of the size of the Class of 2025, we cannot guarantee that all seniors will be able to live in N+1 housing. Not fun, I know. Thank you for understanding that this is beyond Kirkland's control.
- b. **How to Prepare:** I suggest you rank all your choices and bring that list to the lottery. Seniors should rank N suites just in case, and juniors may wish to rank N-1 suites just in case. I've attached a worksheet to this packet to help you do this.
 - a. If you're worried that we do not have enough of the size suite you want, you may want to add one or multiple people to your group or join up with another group.
- c. **Selecting a Suitemate:** I strongly discourage you from choosing a suite with someone you are dating. All suitemates MUST be eligible for housing and (if on leave) have filled out the RSA form by the deadline, Groups who have an ineligible suitemate listed may be pulled from the lottery or have their room pick invalidated after the lottery.
- d. **Blueprints:** Floor plans are available online: <http://kirkland.harvard.edu/blueprints> (log-in required). Master copies are also available in my office (H-13) and in the Building Manager's Office. We don't have the dimensions of the suites and I won't be answering questions about square footage.
 - a. Check the floor plans and visit suites you are interested in before making your rooming decision.
- e. **Entering Multiple Lotteries:** You may enter as many lotteries as you wish and withdraw before picking a suite. That is, if you enter the lottery for 8-Person suites and you see that you will not get the suite you want, your group may withdraw, break into smaller groups, and enter any of the subsequent lotteries. You must submit a new lottery form each time you enter a lottery. This system allows you flexibility in suites and roommates. Once you have chosen a suite, your selection is final.
- f. **Senior and Junior Status:** All suite groups need to be the same status. I keep track – and any attempts to subvert the rules may result in your group choosing in the lottery dead last. Due to the size of the Class of 2025, we are not allowing the Class of 2026 to "status jump" this year.
- g. **Off-Cycle Seniors (March 2025 grads):** Seniors who have one more term to complete and lotteried as a senior last year MUST choose as a Junior this year.
- h. **If a Suite Isn't Selected:** If a suite is not chosen in the early part of the lottery, it's POSSIBLE it will be offered later in the week as a smaller suite. This is especially common after the first 2 days of the lottery (e.g., If B51/52 is not chosen in the 10-Person lottery, it MIGHT be broken into two smaller suites and offered later in the week.) If a suite will be offered later in the week, the Suite Availability Spreadsheet will be updated.
- i. **Juniors Can't Pick Leftover N+1 Suites:** If a suite is not chosen in the senior lottery, it will not then be available in the junior lottery that day unless it is also available as an N suite. For example, if an N+1 quad is not chosen, it will not then be offered to the juniors who are choosing quads. Instead, it will typically be set aside for crowded sophomore housing.



- j. **No Saving Spots:** All suites must be filled to assigned capacity. Three people may not draw a suite listed as a quad. You may not use an "unnamed free agent" or a "friend who is applying to transfer to the house" on your Lottery Form. Groups can't enter the lottery with a roommate who will be on leave in the fall semester.
- k. **If a Roommate Ends Up Leaving:** If a roommate takes a leave or transfers to another House after the April lottery, two things can happen: a) I ask the remaining roommates to add a new person to the suite, or b) I move the group to a smaller suite to reflect the new population. Vacated spaces will not remain vacant. In general, the House is sufficiently crowded to make it necessary to use every designated space.
 - a. It is your responsibility to inform your rooming group if you end up taking a leave of absence, transferring, or moving off campus after the April lottery.
- l. **If you or your suitemate are currently not on campus:** If you are returning in August 2024 from a leave of absence, Required Withdrawal, or Study Abroad, be in touch with me before 11:30 AM on the day of your lottery telling me your rooming group and housing proxy if you don't have a way to submit a paper form.
 - a. If you or your suitemate require Administrative Board approval to return for Fall 2024, you may participate in the housing lottery if you are eligible but are subject to bullet point "K" listed above if not approved for return. Students should be in touch with the Resident Dean for assistance with the return process.
- m. **If You Don't Choose a Suite:** During the summer, I will house anyone who does not participate in the lottery or cannot find an appropriate suite. If you are a rising senior and do not enter the lottery, I cannot guarantee you N+1 housing. If you are a rising junior and do not enter the lottery, I cannot guarantee you N housing.
- n. **Don't depend on a single:** There are no singles available in Kirkland. If you don't have any suitemates in mind and would like to defer your lottery pick but still guarantee yourself housing, please fill out the lottery deferment form and drop it off in H-13 before the end of Lottery Week. The lottery deferment form is pinned to H-13 and is inside this packet.
- o. **Deadlines Are Important:** There are no exceptions concerning deadlines. Groups who submit their lottery forms late will be required to draw last that day.
- p. **B-51/B-52 Suite:** Any student with a house warning or criminal charges disqualifies that student from entering the lottery for the 10 person B-51/B-52 Suite. An official house warning can be from any House to disqualify a student; it is not defined as solely coming from Kirkland House.
 - Because B-51/B-52, affectionately known as "The Beef" is a special House space, we expect you to share it with the House by hosting at least one Kirkland HoCo or House event per term that is open to Kirkland House students only. The event must follow all other House related rules and policies. The regular party form should be signed for these events as well.
- q. My priority is to make the lottery fair for everyone in Kirkland. I reserve the right to make adjustments as needed; I will always do this with an eye toward equity. I am the final arbiter in our Housing Lottery.

TRANSFERS, LEAVES, AND OFF-CAMPUS HOUSING

[Information for Inter-House Transfers](#), [leaves of absence](#), and [moving off campus](#) can be found at the attached links. The deadlines are posted on the websites.

Applicants for the Inter-House Transfer Round Two process will be informed in late July whether their transfer is possible. Since you cannot count on being able to transfer, it is best to participate in the Kirkland lottery. It is easier to fill a space left vacant if you are successful in transferring out than to find a space for you in the fall.



KIRKLAND HOUSE HOUSING LOTTERY FORM 2024-2025

This form must be submitted to the House Office (H-13) by 10:00 AM on the day of the lottery you are entering.

Groups who submit their forms late will be asked to draw last.

If you withdraw from a lottery, submit a new lottery form for the next lottery you would like to enter.

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CIRCLE STATUS OF GROUP: **SENIOR** **JUNIOR** **DESIGNATED PROXY**_____

Please write in ALL CAPS for readability

NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____
NAME _____	HUID _____

For House Office use only. Do not fill in.

Number Drawn: _____ Room Picked: _____



KIRKLAND HOUSE HOUSING LOTTERY DEFERRAL FORM 2024-2025

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NAME _____ **HUID** _____

By submitting this I am deferring my lottery pick. I understand that this means I will be placed in a suite after Rising Seniors and Juniors, and before Rising Sophomores, and will not participate in the April 2024 Housing Lottery.

1. I understand that it is my responsibility to find a suitemate by July 1, 2024
2. If I am unable to find a group to join by the deadline, the House Administrator will place me with a group that is determined to be the best match available.

Signature _____

Rising Seniors

KIRKLAND HOUSE HOUSING LOTTERY PREP SHEET for Rising Seniors

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Suite Size: _____

Suite Size: _____

Ranked <u>N+1</u> Suites	Ranked <u>N</u> Suites
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.

Ranked <u>N+1</u> Suites	Ranked <u>N</u> Suites
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.

Backup plans:

Rising Juniors

KIRKLAND HOUSE HOUSING LOTTERY PREP SHEET for Rising Juniors

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Ranked <u>N</u> Suites	Ranked <u>N</u> Suites
Suite size:	Suite size:
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.

Ranked <u>N</u> Suites	Ranked <u>N</u> Suites
Suite size:	Suite size:
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.

Backup plans:
